**NEW BOOK PROPOSAL FORM**

The purpose of this form is to introduce new book ideas to AOSIS for its consideration. Please feel free to add any other information, which in your opinion will help in evaluation of the proposed book. However, **please note that the proposal should comprise approximately 3 pages**.

**Summary of our selection process**

Your proposal will be considered by members of our Domain Editorial Board (DEB) who will - if necessary - send it for an opinion by specialists in the field. The DEB will make a decision whether AOSIS should consider your proposal for possible publication.

Once we give you this first go-ahead you may proceed with the writing and compilation of the book. On submission your book manuscript will be reviewed by at least three specialists in the field. These reviewers may suggest improvements and/or corrections, or may decline the book.

If your book is recommended for publication, and we receive your final manuscript, AOSIS will give you a formal quotation for the APC’s/page fees of your book. We will proceed with production if funding is secured.

We are committed to making publishing decisions as swiftly and efficiently as possible. Please return the proposal in electronic form by e-mail to your contact person at AOSIS. If you have not been in touch with any AOSIS representative, please send the email to trudie@aosis.co.za

1. **Author/Editor Information**
2. Main Author’s/Editor’s full name:
3. Position and Affiliation (please enclose brief descriptive CV less of than 100 words):
4. Full postal address:
5. Telephone and Fax numbers:

Tel.:

Fax:

1. Email address(es):
2. Website address(es):
3. List of main author’s previous publications:
4. Other co-author(s)/co-editor(s) or proposed contributors and their affiliations (if applicable):
5. **Proposed Book Information**
6. Working/Tentative title of the book:
7. Brief description of scope of the book:
8. Reasons for proposing new book in this area:
9. Detailed **draft of table of contents** and rationale for this structure, with a chapter by chapter synopsis of the book’s planned content and main argument:
10. Type of work:

[ ] Monograph

[ ] Collective Work

[ ] Collected Work

[ ] Conference Proceeding

[ ] Revised PhD thesis

1. If based on a PhD thesis, what percentage of the work will contain new information/research?
2. If a Collected Work, will any of the chapters be based on previously published articles? If so, did any of those articles in the past qualify for Department of Higher Education and Training (DHET) subsidy in South Africa.
3. If a Collective Work, how will the internal peer review of the chapters be conducted?
4. If a Conference Proceeding, please provide the name and dates the conference, and indicate whether the conference was previously accredited for subsidy by DHET.
5. Estimated total number of words of the manuscript (excluding references), with a word count breakdown for each chapter/proceeding-article:
6. Estimated final manuscript submission date (dd/mm/yyyy):
7. **Market Information**
8. List of existing titles of similar books in the market:
9. Key features that would make your book unique and important:
10. Names of opinion leaders in this subject area, which could possibly act as reviewers:
11. Target audience of the book (especially societies, professional organizations, companies and other groups):
12. Major journals and conferences in this subject area: